



अखिल भारतीय तकनीकी शिक्षा परिषद्

(भारत सरकार का एक सांविधिक निकाय)

(शिक्षा मंत्रालय, भारत सरकार)

नेल्सन मंडेला मार्ग, वसंत कुंज, नई दिल्ली-110070

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

(A Statutory Body of the Govt. of India)

(Ministry of Education, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110070

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TRAINING AND LEARNING BUREAU

Sanction Letter

F. No. AICTE/ATAL/2024

Date-21/11/2024

To
The Coordinator,

Sub: Sanction of the Competent Authority for conduct of **Six Day Online Faculty Development Programme** under AICTE Training & Learning (ATAL) Programme for the financial year 2024-25 reg.

Sir/Madam,

This is to convey the sanction of the Competent Authority of the Council for conduct of **Six Day Online Faculty Development Programme** under AICTE Training & Learning (ATAL) Programme for the financial year 2024-25 and for payment of **Rs. 1,00,000/- (Rupees One Lakh Only)** as Grant- In -Aid on reimbursement mode upon submission of Documents mandated:

The instructions/guidelines to be followed by University/Institution

I. Release of funds

(a). The maximum cost for conducting per programme will be of **Rs. 1,00,000/-** as per detail given as under:

1	Honorarium to Coordinator	Rs8,000/-
2	Honorarium to Co-coordinator	Rs5,000/-
3	Honorarium for computer operator	Rs2,000/-
4	Honorarium for experts (Rs.5000/ session for 11 sessions)	Rs55,000/-
5	Honorarium for overseas experts (Rs.10000/ session for 02 sessions)	Rs20,000/-
6	Miscellaneous charges (petty expenses, recording etc. which is not covered above)	Rs10,000/-
	TOTAL	Rs.1,00,000/-

#Maximum amount mentioned against each head will not be relaxed and expenditures are to be restricted to head-wise maximum limits

(b) The grant is subject to reimbursement on the basis of submission of the following documents:

- Utilization Certificate (UC) & Statement of Expenditure (SoE) (As per Annexure –I & Annexure II)
- Program Completion Report along with Photographs, and Media Report
- Bank Mandate Form (As per Annexure -III)
- Link of Recorded FDP video and link of video of some participant's feedback after uploading it on YouTube.

- (v) Compulsory Online Feed-back from all the participants
- (vi) List of the candidates who have successfully completed the program on the basis of the online test conducted by program coordinator.
- (c) The amount of the Grant-in-Aid bill shall be reimbursed and credited to the account of **the institute through RTGS.**
- (d) This Grant-in-Aid will be reimbursed in conformity with the terms & conditions as well as norms of the scheme as already communicated vide the scheme document.
- (e) The sanctioned grant-in-aid is debitible to the AICTE Training & Learning (ATAL) Academy Programme Scheme and is valid for payment for FDP conducted during the **financial year 2024-25** only.
- (f) In case it is revealed that any vigilance case/ grievance is pending against the institute or punitive action has been initiated against the institute for violation of AICTE norms, the Grant-In-Aid released to the institute will be liable to be refunded along **with interest @, of 10% per annum.**

2. Maintenance of Account by the Institute/University

- (a) The University/College/ Institute shall maintain proper accounts of the expenditure out of the grants, which shall be utilised only on approved items of expenditure as given above.
- (b) The Council or its nominee shall have the right to check/ verify the account to satisfy that the fund has been utilised for the purpose for which it was sanctioned.
- (c) All mandatory documents **in original, in hardcopy** be submitted to The Director, Training & Learning Bureau, All India Council for Technical Education, Nelson Mandela Marg, Vasant Kunj, New Delhi - 110070 within fifteen days of completion of the program.

II. Distribution of funds to institutions,

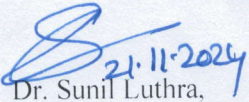
Full and final Amount of the grant sanctioned on actual basis with maximum i.e. Rs. 1,00,000/- will be reimbursed to the University/Institute through electronic transfer in the account of the University/Institute after submission of mandatory documents and bank mandate form.

III. General Instructions

- (a) Minimum 100 number of participants is required to conduct the FDP, of which maximum 20% from host institution (relaxed to 30% for North Eastern states Jammu, Kashmir, Ladakh and Andaman & Nicobar Islands).
- (b) A test has to be conducted on the last day accordingly and those who score more than 70% will be termed as successful candidates. Those who have attendance 80% or more and also score more than 70% in the test will be issued a digital certificate.
- (c) Eligibility for institutions and participants are as laid out in the scheme guidelines
- (d) No fees shall be charged from any participant for attending the FDP.

- (e) The institute should bear the expense incurred in addition to the fund granted by AICTE from their own resources.
- (f) Terms and conditions laid out in the Scheme Guideline for AICTE TRAINING & LEARNING ONLINE FACULTY DEVELOPMENT PROGRAMME 2024-25 will be final and binding.
- (g) This email is to be considered as the sanction for conduct of the FDP and claiming reimbursement.

Yours Sincerely,



21.11.2024

Dr. Sunil Luthra,

Director

Training and Learning Bureau, AICTE